

URGENT BUSINESS COMMITTEE

ABERDEEN, 28 JANUARY 2015 - Minute of Meeting of the URGENT BUSINESS COMMITTEE. Present:- Councillor Laing, Convener; and Councillors Boulton, Cameron, Cooney, Crockett, Dickson, Donnelly (substituting for Councillor Thomson), Jackie Dunbar, McCaig, Noble, Taylor, Young and Yuill.

The agenda and reports associated with this minute can be found at:-

<http://committees.aberdeencity.gov.uk/ieListDocuments.aspx?CId=334&MId=3690&Ver=4>

DETERMINATION OF URGENT BUSINESS

1. In terms of Standing Order 28(6)(vi), and in accordance with Section 50(B)(4)(b) of the Local Government (Scotland) Act 1973, the Committee was informed that it had to determine (1) that the item on the agenda was of an urgent nature; and (2) that the Committee required to consider the item and take a decision thereon.

The Committee resolved:-

to agree that the item was of an urgent nature and required to be considered this day.

ESTABLISHMENT OF APPOINTMENT PANEL IN RESPECT OF THE POST OF HEAD OF LEGAL AND DEMOCRATIC SERVICES - CG/15/17

2. The Committee had before it a report by the Acting Director of Corporate Governance which sought approval to establish an Appointment Panel in respect of the post of Head of Legal and Democratic Services.

The report recommended:-

that the Committee agree -

- (a) to establish an Appointment Panel comprising nine members in total (3+3+1+1+1) to appoint to the post of Head of Legal and Democratic Services, including the Convener of the Finance, Policy and Resources Committee who should be appointed as Convener of the Appointment Panel;
- (b) to delegate powers to the Appointment Panel to agree all matters relating to the recruitment process, including role profile, person specification and salary;
- (c) in respect of the timescale for recruitment processes, to delegate powers to relevant officers to finalise this timeline, in consultation with the Convener of the Panel;
- (d) to appoint external recruitment consultants for the purposes of supporting the recruitment to the post where appropriate;
- (e) to invoke Standing Order 1(6)(a) of the Council's Standing Orders relating to Contracts and Procurement to dis-apply the requirements of Standing Order 5, thereby allowing a contract to be entered into with the recruitment consultants to support the recruitment process for this post, without the need to undertake a competitive tendering exercise; and

- (f) the estimated expenditure associated with this recruitment, which was estimated to be no more than £50,000, and that these costs be met from contingencies.

The Committee resolved:-

- (i) to approve the recommendations; and
- (ii) to request officers to circulate details of how close the Council was to the EU threshold of £173,934 after aggregation of costs and following approval of the report.

- JENNIFER LAING, Convener.